



BRISBANE CITY COUNCIL

DRAFT

ACTION MINUTES

TUESDAY, DECEMBER 3, 2013

BRISBANE CITY HALL, 50 PARK PLACE, BRISBANE

7:30 P.M. CALL TO ORDER – FLAG SALUTE

ROLL CALL

Councilmember's present:	Conway, Lentz, Liu, O'Connell, and Mayor Miller
Councilmember's absent:	None
Staff present:	City Manager Holstine, City Clerk Spediacci, Finance Director Schillinger, City Attorney Kahn, Community Development Director Swiecki, Police Chief Macias, Principal Management Analyst Saguisag-Sid

ADOPTION OF AGENDA (Deletions, Additions, Changes and Adoption)

Mayor Miller asked that the meeting be closed in memory of Helen Sullivan. CM Conway made a motion, seconded by CM O'Connell, to adopt the agenda as amended. The motion was carried unanimously by all present.

NEW BUSINESS

- A. Consider adoption of Resolution No. 2013-39 adopting the County of San Mateo's Certification of Votes and declaring results to fill three Council Seats at the General Municipal Election held on November 5, 2013**

City Clerk Spediacci reported the results of the recent election held on November 5, 2013 to fill three City Council seats. She said that of the 2400 registered voters, there were 1154 ballots cast, which was a turnout percentage of 48.1 percent. She reported that W. Clarke Conway received 790 votes, Gavin Kelly Escobar received 298 votes, Cliff Lentz received 684 votes, and Lori S. Liu received 879 votes, therefore W. Clarke Conway and Cliff Lentz were re-elected to the Council serving terms to expire in December, 2018 and Lori S. Liu was newly elected to serve until December, 2018.

CM O'Connell made a motion, seconded by CM Miller, to adopt Resolution No. 2013-39 as proposed. The motion carried unanimously by all present.

C. Administration of Oath of Office of newly-elected Councilmembers

City Clerk Spediacci administered the Oath of Office to CM Conway and Lentz and then Ms. Marsha Cohen, law professor at UC Hastings and cousin to Lori Liu, administered the oath to new Councilmember Liu.

Newly elected councilmembers thanked their constituents and family for their support and expressed their honor in serving the citizens of Brisbane.

D. Election of New Mayor and Mayor Pro Tem

CM Lentz made a motion, seconded by CM Liu, to elect CM Conway to serve as Mayor. The motion was carried unanimously by all present.

CM Conway made a motion, seconded by CM Lentz, to elect CM O'Connell as Mayor Pro Tem. The motion was carried unanimously by all present.

E. Recognize Mayor Miller for his service to the City of Brisbane

Mayor Conway presented outgoing Mayor Miller with a proclamation and gavel plaque and thanked him for his dedicated service to the City of Brisbane.

Outgoing Mayor Miller commented on his year of service and thanked his constituents, colleagues, staff, and family for their support.

Mayor Conway adjourned to break for refreshments.

B. Consider adoption of Resolution No. 2013-40 adopting the County of San Mateo Certification of Votes and declaring results of Measure T, an ordinance adding Section 5.20.011 of the Brisbane Municipal Code to increase the business license tax charged to liquid storage facilities, at the Municipal Election held on November 5, 2013

City Clerk Spediacci reported on the results of Measure T at the November 5, 2013 election. She said that 881 votes were cast in favor of the measure and 262 votes against the measure, thereby passing the measure by the majority needed.

CM Liu made a motion, seconded by CM Conway, to adopt Resolution No. 2013-40 as proposed. The motion carried unanimously by all present.

ORAL COMMUNICATIONS NO. 1

There were no members of the public wishing to speak.

CONSENT CALENDAR

CM O'Connell asked to remove Item A for corrections.

- B. Approve City Council Minutes of October 21, 2013**
- C. Accept Monthly Investment Report as of September 30, 2013**
- D. Receive Quarterly Financial Report**

CM Miller made a motion, seconded by CM O'Connell, to approve Consent Calendar Items B, C, & D as presented. The motion carried unanimously by all present.

- A. Approve City Council Minutes of October 7, 2013**

Councilmembers discussed the wording under Mayor/Council Matters/County-wide Assignments/Subcommittee appointments and suggested replacing the word "recommended" with "discussed in committee" in the last sentence of the first paragraph.

With that correction, CM O'Connell made a motion, seconded by CM Lentz, to adopt the minutes as amended. The motion carried unanimously by all present.

STAFF REPORTS

- A. City Manager's Report on upcoming activities**

City Manager Holstine reported on an upcoming invitation by Congresswoman Speier to an annual meeting that is held with the Councilmembers of City's she represents. He said the meeting will be held on December 18th. After Councilmember discussion, CM Lentz and CM Liu agreed to attend.

Administrative Services Director explained the purpose of providing the Council with a Quarterly Financial Report.

MAYOR/COUNCIL MATTERS

- A. County-wide Assignments/Subcommittee Reports**
 - Facilities Subcommittee**

Councilmembers gave an update on the meetings they had recently attended, including the Budget Finance Committee, the Planning Issues Subcommittee, and the Facilities Subcommittee.

- B. Written Communications**

CM Miller reported the recent communications with the Ridge Homeowner's Associations regarding relaxing the regulations pertaining to placing the traditional Brisbane Stars on homes at the Ridge.

C. Cities Selection Committee Appointments

Councilmembers discussed the openings that would be considered at the upcoming City Selection Committee meeting and after some discussion, CM Liu decided to submit a letter of interest to serve as an alternate on the Domestic Violence Council.

ORAL COMMUNICATIONS 2

Michele Salmon remarked that it was nice to see the Council with a full five members again for Brisbane's well-being. She said she was looking forward to good things happening.

ADJOURNMENT

The meeting was adjourned at 9:47p.m. in memory of Helen Sullivan.

Sheri Marie Spediacci, City Clerk